



**Assistance League® Tulsa
Betty Bradstreet Arts Education Awards
Request for Payment**

Please provide acceptable documentation to be reimbursed; Sales Receipts, Invoices, and Proof of payment.
Purchase orders will not be accepted. Email documents and this form to bettybradstreet@altulsa.org.
Must be received by April 28, 2023.

Date of Request: _____

Make Check Payable To: _____

School Mailing Address: _____

Other Mailing Instructions: _____

Total Amount Requested: _____

Item:

Amount:

Amount of award: _____

Date of committee site visit: _____

(Note: Must be scheduled to receive funds)

(Signature of person requesting payment)

(Phone number)

(Print name of person requesting payment)

(Email address)

For Assistance League® Use Only

(Approved for Payment)

(Amount Approved for Payment)

(Date of Approval)